

Committee: Governance, Audit and Performance Committee

Date:
30 November 2022

Title: Grant Policy

Report Author: Sue Hayden – Community Development Officer

Summary

1. Governance, Audit and Performance is asked to consider the Grants Policy for approval for its formal adoption by Cabinet.
2. The policy addresses the governance arrangements, procedures and monitoring processes to be followed when awarding a grant and during the subsequent implementation of the project that it enables.

Recommendations

3. That the Grant Policy be recommended to Cabinet for formal adoption.

Financial Implications

4. Budget provision is available for all grants administer by the Communities Team which the Policy relates to.

Background Papers

5. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

Individual application forms for each of the Grants.

Impact

- 6.

Communication/Consultation	N/A
Community Safety	N/A
Equalities	EqlA carried out
Health and Safety	N/A
Human Rights/Legal Implications	The Council has the powers to award grants to organisations using its general power of competence in section 1 of the Localism Act 2011

Sustainability	N/A
Ward-specific impacts	N/A
Workforce/Workplace	Communities Team

Situation

7. The Grant Policy sets out the governance arrangements, procedures and monitoring process to be followed when awarding a Community Grant.
8. This Policy deals with the allocation of grants administered by the Communities team (with the exception of the Large-scale Sports Grant as it has its own policy) and will ensure that grants are awarded to defined organisations following an application process and against a set criteria.
9. Grants fall outside the public procurement regime. In awarding a grant the Council cannot exhibit the same amount of control over the organisation as is commensurate with a contract. Essentially, the terms of the grant should set out what the purpose of the grant is for. Provisions for claw back of funding should only be implemented in the case of the grant funding being used for other than the intended purposes or otherwise improperly.
10. The aim of the Policy is to support organisations with projects that will improve the quality of life for local communities, particularly in line with the Council's Corporate Plan.
11. Governance, Audit and Performance is invited to recommend the Grant Policy for adoption by Cabinet.

Risk Analysis

12.

Risk	Likelihood	Impact	Mitigating actions
Allocation of grants to projects does not secure their implementation	1 – grants only to be awarded to viable projects	3 – poor use of public money	Policy and procedures in place to ensure checks are made before grant funding is awarded

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.